



WORLD  
FOOD  
FORUM

GLOBAL  
YOUTH  
ACTION

WORLD FOOD FORUM

# YOUTH POLICY AND DELIBERATION CHALLENGE

TERMS AND  
CONDITIONS FOR  
MENTORS AND  
EVALUATORS

# BACKGROUND

The World Food Forum (WFF) Policy and Deliberation Challenge (PDC) is an exciting educational opportunity, which aims to enhance the knowledge, skills and capacity of young policy-oriented leaders, innovative students and researchers to address critical issues within our agrifood systems.

The PDC aims at streamlining policy development and skill-building within the WFF network and beyond. This challenge offers participants the opportunity to engage in crucial policy discussions in line with the selected topics: Addressing food waste: Win-win opportunity for climate and agrifood systems, Healthy and balanced diets for people and planet, and Sustainable water management for agrifood systems transformation.

The challenge invites teams of up to four individuals to propose bold policy solutions and innovative ideas. Finalist teams will present and deliberate their proposals in front of a panel of topic experts and Rome-based UN agency staff. All finalists will receive a certificate of participation and get the chance to present their policy proposals live. Winners will gain an internship opportunity with the WFF.

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## TERMS AND CONDITIONS FOR MENTORS

### 1. Expertise, experience and skills

- a. Strong academic background with a PHD as a minimum requirement;
- b. Must possess expertise in agrifood systems, policy development, or related fields;
- c. A minimum of five years of experience in policy analysis and development, research or implementation is required;

- d. Affiliation with a reputable institution, organization, or university in a relevant field is preferred; and
- e. Excellent communication and analytical skills, and proficiency in English are essential. Knowledge of Spanish, French, and/or Arabic is preferable.

## 2. Duties and responsibilities of mentors

- a. Provide constructive feedback and recommendations to entrants on the strengths and weaknesses of their proposal to aid in their policy development process;
- b. Assess the feasibility, impact and innovation of the proposed policies;
- c. Mentors should be professional in their approach and should guide and help mentees to achieve their goals for the challenge; and
- d. Mentors should motivate the mentees to improve and should support them to meet their unique needs and preferences.

## 3. Timeline and duration of the challenge

- a. The challenge will commence on 21 March and conclude on 18 October 2024;
- b. Mentorships will take place during the months of June and August;
- c. Mentors will be expected to conduct two 1h30 mentorship sessions per month with the mentees, depending on the availability of both parties;
- d. Mentorship sessions shall be conducted virtually through Zoom; and
- e. Flexibility to accommodate slight adjustments to the timeline is appreciated.

## 4. Application process

- a. Mentors will be selected based on their expertise, experience and alignment with the goals of the PDC;
- b. Applicants must complete the online application form and submit their CVs to [youth-action@world-food-forum.org](mailto:youth-action@world-food-forum.org) (with the subject – '**Mentor application- Policy and Deliberation Challenge**') for consideration; and
- c. Upon acceptance, mentors will receive further instructions and details regarding their role in the challenge.

## 5. Expected tasks and results

- a. Each shortlisted team is effectively supported by their mentors to continue the challenge with high-quality policy proposals;
- b. Selection of finalist teams based on the quality and merit of their policy proposals;
- c. Provision of constructive feedback to participating teams to aid in their professional development; and
- d. Contribution to the advancement of policy discussions within the global agrifood system.

## 6. Code of conduct

- a. Mentors and evaluators are expected to act with professionalism, integrity and impartiality throughout the competition;
- b. Any potential conflicts of interest or biases must be disclosed promptly to ensure transparency and fairness; and

- c. Mentors and evaluators must adhere to these Terms and Conditions outlined by the WFF and uphold the values and principles of the organization.

## 7. Acknowledgement

- a. By participating as a mentor in the WFF PDC, individuals acknowledge their commitment to promoting innovation, collaboration and positive change within our agrifood systems.

# TERMS AND CONDITIONS FOR EVALUATORS

## 1. Expertise, experience and skills

- a. Strong academic background with a master's degree as a minimum requirement;
- b. Evaluators must possess expertise in agrifood systems, policy development, or related fields;
- c. A minimum of five years of experience in policy analysis and development, research or implementation is required;
- d. Affiliation with a reputable institution, organization or university in a relevant field is preferred;
- e. Excellent communication and analytical skills, and proficiency in English are essential. Knowledge of Spanish, French, and/or Arabic is preferable.

## 2. Duties and responsibilities of evaluators

- a. Evaluators must assess the written proposals submitted by teams in accordance with the provided judging criteria;
- b. Provide constructive feedback and recommendations to entrants on the strengths and weaknesses of their proposal to aid in their policy development process;
- c. Assess the feasibility, impact and innovation of the proposed policies;
- d. Conduct fair and impartial evaluations during all phases of the competition; and
- e. Maintain confidentiality regarding all submissions and deliberations.

## 3. Timeline and duration of the challenge

- a. The challenge will commence on 21 March and conclude on 18 October 2024;
- b. Evaluators are expected to assess up to ten concept notes each during the initial phase of evaluation, scheduled from 25 March – 10th April; there might be slight adjustments to the timeline;
- c. Evaluators will be required to attend the first round of virtual deliberation sessions scheduled for the first week of May through Zoom and serve as judges for the shortlisted teams presenting;
- d. Each deliberation session will have a maximum duration of 10 minutes, depending on the number of shortlisted teams; and
- e. Flexibility to accommodate slight adjustments to the timeline is appreciated.

## 4. Application process

- a. Evaluators will be selected based on their expertise, experience and alignment with the goals of the PDC;
- b. Applicants must complete the online application form and submit their CVs to [youth-action@world-food-forum.org](mailto:youth-action@world-food-forum.org) (with the subject – ‘**Evaluator application- Policy and Deliberation Challenge**’) for consideration; and
- c. Upon acceptance, mentors will receive further instructions and details regarding their role in the challenge.

## 5. Expected tasks and results

- a. Selection of finalist teams based on the quality and merit of their policy proposals;
- b. Provision of constructive feedback to participating teams to aid in their professional development.
- c. Contribution to the advancement of policy discussions within the global agrifood system.

## 6. Code of conduct

- a. Mentors and evaluators are expected to act with professionalism, integrity and impartiality throughout the competition;
- b. Any potential conflicts of interest or biases must be disclosed promptly to ensure transparency and fairness; and
- c. Mentors and evaluators must adhere to these Terms and Conditions outlined by the WFF and uphold the values and principles of the organization.

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